

## School Age Agreement for Childcare

Payment for childcare is due on the last day of the week that your child is here. Your schedule will be set with the administrator BEFORE the week begins. You are responsible for the number of days your child is enrolled, whether or not the child is in attendance\*. In case of absence, a late fee will be charged if payment is not made by the next day your child is at the center, or within one week, whichever comes first. This policy will be strictly enforced.

\*Three free days will be given per summer (this does not apply to the school year) for family vacations. Two weeks notice will be required in writing and given to the administrator. Thank you for your consideration in this matter.

I understand that any payment **paid after 7 days** from the date owed will be assessed a fee of \$10.00 per week. Any child not current by the end of the following week will not be permitted to attend the next week.

I understand any child not picked up by 6:00 P.M. will be charged \$1.00 per minute. There will be a \$10.00 minimum charge. This policy will be strictly enforced.

I understand rates are set according to the Child Care Fee Schedule which can be found in the parent handbook.

Hours my child will be attending childcare:

Monday \_\_\_\_\_  
Tuesday \_\_\_\_\_  
Wednesday \_\_\_\_\_  
Thursday \_\_\_\_\_  
Friday \_\_\_\_\_

I indicate by my signature that I understand these policies and I agree to pay this weekly rate and any late fees incurred.

Signature \_\_\_\_\_  
Date \_\_\_\_\_